

# AGENDA

## Cabinet

Date: **Thursday 29 October 2009**

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Time: **2.00 pm**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Sally Cole, Committee Manager Executive**

Tel: (01432) 260249

Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Committee Manager Executive on (01432) 260249 or e-mail [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Cabinet

## Membership

**Chairman**                      **Councillor RJ Phillips**

**Councillor LO Barnett**  
**Councillor AJM Blackshaw**  
**Councillor H Bramer**  
**Councillor JP French**  
**Councillor JA Hyde**  
**Councillor JG Jarvis**  
**Councillor PD Price**  
**Councillor DB Wilcox**

## **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

**AGENDA**

	<b>Pages</b>
<b>1. APOLOGIES FOR ABSENCE</b> To receive any apologies for absence.	
<b>2. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>3. MINUTES</b> To approve and sign the minutes of the meeting held and then adjourned on 24 September and reconvened on 1 October 2009.	1 - 18
<b>4. COMPREHENSIVE EQUALITY POLICY AND DISABILITY EQUALITY SCHEME</b> <ul style="list-style-type: none"><li>• To brief Cabinet on the progress made against the Council's Comprehensive Equality Policy (2007-2010);</li><li>• To seek Cabinet's approval in the development of a Single Equality Policy that will cover the Council, NHS Herefordshire and Hereford Hospitals Trust; and,</li><li>• To advise Cabinet on the progress made in developing the first joint Disability Equality Scheme (DES) (2009-2012) across the Council, NHS Herefordshire, and Hereford Hospitals Trust.</li></ul>	19 - 30
<b>5. RISK MANAGEMENT AND ASSURANCE</b> To approve the revised joint Risk Management and Assurance Policy and Guidance documents.	31 - 80
<b>6. RESPONSE TO ENVIRONMENT SCRUTINY COMMITTEE REPORT ON ITS REVIEW OF ON STREET PARKING</b> To approve response to Environment Scrutiny Committee Review of On Street Parking.	81 - 140
<b>7. DATA QUALITY - SIX MONTH PROGRESS REPORT</b> To note progress against the 2009-2010 data quality action plan.	141 - 150